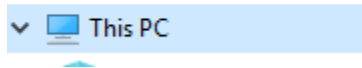


## PREPARING YOUR FLASH DRIVE

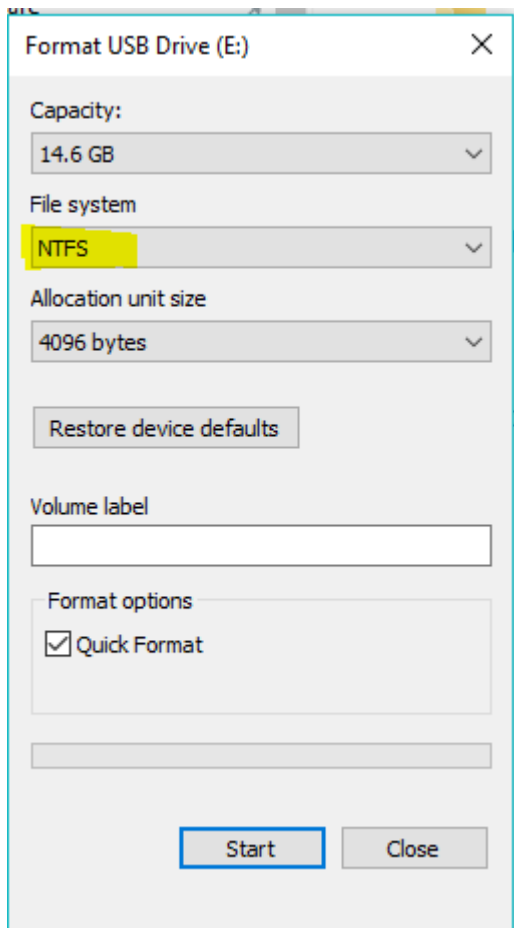
Formatting may be necessary before using your flash drive. Prior to your appointment, please check the formatting. **If not formatted properly, you will be UNABLE to copy the material during your appointment and will have to reschedule for another time.**

To modify the formatting settings insert your USB flash drive into your computer. Open folders to "This PC"



Right click on drive, select "Format"

Change the "File system" to "NTFS" and make sure "Quick Format" is checked



Click start